



Commonwealth of Kentucky
Transportation Cabinet
Frankfort, Kentucky 40622

Ernie Fletcher
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Secretary

TRANSMITTAL MEMORANDUM 05-02

TO: Division of Bridge Design Staff
Design Consultants

FROM: Allan W. Frank
Director
Division of Bridge Design

DATE: December 5, 2005

SUBJECT: Forms TC 66-100 and TC 66-101

Consultants should begin using the latest version of the subject forms for all structures in which Stage 2 Finals have not yet been submitted. The forms are available on the Division's web site under Downloads / Other Files / Close Out Forms Spreadsheet. The required electronic copy may either be emailed or submitted on a CD. Instructions for using the Spreadsheet are given on the "Input" sheet. One bridge and/or up to five culverts may be entered per file. Culvert quantities are at the bottom of the "Input" sheet. The spreadsheet contains default estimate prices but the consultant should use his/her judgment and adjust that price as necessary. The spreadsheet is constructed such that only the estimate date needs to be entered on the TC 66-100/TC 66-101 sheet for the final plans estimate. The department will complete the final bid after the structure is awarded. Although there are other forms in the workbook, consultants are only required to input information to complete the TC 66-100 and TC 66-101.

Please advise this office of any errors or suggested improvements of the form.